

Building Safety Commission; 675 IAC 12-5-9; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2687, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2088; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1001; errata filed Jan 31, 2001, 9:22 a.m.: 24 IR 1670; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

Rule 6. Design Releases

675 IAC 12-6-1 Purpose and scope

Authority: IC 22-13-2-13
 Affected: IC 22-12; IC 22-13; IC 22-14; IC 22-15-3

Sec. 1. (a) The purpose of this rule is to establish administrative procedures and general provisions for the filing of plans and specifications and the issuance of design releases under IC 22-15-3.

(b) This rule covers the filing of plans and specifications and the issuance of design releases for Class 1 structures. The filing of plans and specifications and the issuance of design releases for industrialized building systems and mobile structures are covered by the special administrative rules for industrialized building systems and mobile structure systems under 675 IAC 15. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-1; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2688, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; filed Sep 13, 1988, 2:34 p.m.: 12 IR 319; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2089; errata filed Apr 15, 1998, 10:30 a.m.: 21 IR 3367; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-2 Definitions

Authority: IC 22-13-2-13
 Affected: IC 22-12-1-5; IC 22-12-1-17; IC 22-15-3; IC 25-4; IC 25-31; IC 32-25-2-9

Sec. 2. (a) The definitions in this section apply throughout this rule.

(b) "Class 1 structure" means the following:

- (1) Any part of the following:
 - (A) A building or structure that is intended to be or is occupied or otherwise used in any part by any of the following:
 - (i) The public.
 - (ii) Three (3) or more tenants.
 - (iii) One (1) or more persons who act as the employees of another.
 - (B) A site improvement affecting access by persons with physical disabilities to a building or structure described in this subdivision.
 - (C) Storage facilities, tanks, and dispensing equipment for flammable and combustible liquids or gases.
- (2) Subdivision (1) includes a structure that contains three (3) or more condominium units (as defined in IC 32-25-2-9) or other units that are as follows:
 - (A) Intended to be or are used or leased by the owner of the units.
 - (B) Not completely separated from each other by an unimproved space.
- (3) Subdivision (1) does not include the following:
 - (A) A building or structure that is as follows:
 - (i) Intended to be or is used only for an agricultural purpose on the land where it is located.
 - (ii) Not used for retail trade or is a stand used for retail sales of farm produce for eight (8) or fewer consecutive months in a calendar year.
 - (B) A Class 2 structure as defined by IC 22-12-1-5.
 - (C) A vehicular bridge.
 - (D) A structure that is intended to be or is occupied solely to provide periodic maintenance or repair of either of the following:

- (i) The structure.
- (ii) Mechanical or electrical equipment located within and affixed to the structure.
- (c) "Construction" means any of the following:
 - (1) Fabrication of any part of an industrialized building system or mobile structure for use at another site.
 - (2) Erection or assembly of any part of a Class 1 or Class 2 structure at the site where it will be used.
 - (3) Installation of any part of the permanent heating, ventilating, air conditioning, electrical, plumbing, sanitary, emergency detection, emergency communication, or fire or explosion suppression systems for a Class 1 or Class 2 structure at the site where it will be used.
 - (4) Work undertaken to alter, remodel, rehabilitate, or add to any part of a Class 1 or Class 2 structure.
 - (5) Work undertaken to relocate any part of a Class 1 or Class 2 structure, except a mobile structure.
- (d) "Design professional" means a registered architect or professional engineer who is registered under IC 25-4 or IC 25-31.
- (e) "Structural safety" means the continued capability of either of the following:
 - (1) Load-bearing members of a building or structure to transmit actual and design live and dead loads to a foundation.
 - (2) Other load-bearing members within the allowable working stresses of the materials or assembly of materials involved.
- (f) "Temporary structure" means any of the following:
 - (1) A Class 1 structure that is erected or installed for a period of not more than ninety (90) days after which it will be demolished or relocated.
 - (2) Portable structures on construction job sites for use by persons involved in the construction process.
 - (3) Mobile structures as set forth at IC 22-12-1-17.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-2; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2688, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2089; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-3 Design release; requirement

Authority: IC 22-13-2-13
 Affected: IC 22-15-3

Sec. 3. (a) No construction shall be done on a Class 1 structure until a design release has been issued by the division unless the construction is of a type specifically exempted from the design release requirements by section 4 of this rule. Design releases may be issued by the division.

- (b) If a foundation release is obtained under section 14 of this rule, construction may:
 - (1) be done to the grade level only as provided for by section 14(c) of this rule; and
 - (2) not go beyond that point without the issuance of a design release or a partial design release authorizing the further construction.

(c) If a partial design release is obtained under section 15 of this rule, construction may be done to the extent of the partial design release but it may not exceed that scope without the issuance of a design release or another partial design release authorizing the further construction. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-3; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2689, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-4 Exemptions from design release requirement

Authority: IC 22-13-2-13
 Affected: IC 4-21.5; IC 12-13-4-3; IC 22-15-3

Sec. 4. (a) Design releases are necessary for construction on all Class 1 structures, except the following:

- (1) Class 1 structures that will never be occupied or otherwise used in any part by the public and that will not normally be occupied or otherwise used in any part by a person who is acting as an employee of another, of the following types:

ADMINISTRATION

- (A) Oil derricks.
 - (B) Pipelines, including related physical support structures.
 - (C) Tanks for storage of products, other than flammable or combustible liquids or gases, that are factory fabricated and assembled.
 - (D) Electrical power cable transmission towers and substations.
 - (E) Structures used for communication purposes, except for:
 - (i) satellite dishes exceeding ten (10) feet in diameter; and
 - (ii) antennas exceeding thirty (30) feet in length;when mounted on the roof of a Class 1 structure.
 - (F) Structures appurtenant to:
 - (i) industrial plants;
 - (ii) power generating plants;
 - (iii) gas plants;
 - (iv) bulk storage facilities; and
 - (v) shipping terminals;where the functions of the structures are primarily the support of related equipment.
 - (G) Structures of:
 - (i) sewage;
 - (ii) water;
 - (iii) gas; and
 - (iv) electric;utilities.
 - (H) Signs, except those mounted on the roof of a Class 1 structure, that exceed one hundred (100) square feet of surface area.
- (2) Temporary structures.
- (3) Class 1 structures either:
- (A) owned by the federal government; or
 - (B) located on land over which exclusive jurisdiction has been ceded to the federal government. (See 40 U.S.C. 255 and IC 4-21.5.)
- (4) One (1) story detached accessory Class 1 structures in Group B, F, R, S, U, or M Occupancy classifications that:
- (A) do not exceed five hundred (500) square feet; and
 - (B) are used as:
 - (i) equipment shelters;
 - (ii) tool and storage sheds (not used for the storage or handling of hazardous materials);
 - (iii) freezers;
 - (iv) coolers; or
 - (v) other similar uses.
- (5) One (1) story attached additions to Class 1 structures in Group B, F, R, S, U, or M Occupancy classifications that:
- (A) do not:
 - (i) exceed three hundred (300) square feet; and
 - (ii) impose an excessive structural load onto the existing structure; and
 - (B) are used as:
 - (i) equipment shelters;
 - (ii) tool and storage sheds (not used for the storage or handling of hazardous materials);
 - (iii) freezers;
 - (iv) coolers; or
 - (v) other similar uses.
- (6) One (1) story detached Class 1 structures that:
- (A) do not exceed five hundred (500) square feet in floor area;
 - (B) have at least one (1) unenclosed side; and
 - (C) are used for personnel shelters, such as:

- (i) bus stops;
 - (ii) picnic shelters; and
 - (iii) gazebos.
- (7) One (1) story detached Class 1 structures that:
- (A) do not exceed two hundred (200) square feet in floor area; and
 - (B) are used as guard houses or retail sales outlets, such as:
 - (i) kiosks;
 - (ii) drive-up facilities; and
 - (iii) roadside fruit and vegetable stands.
- (8) Fences, except for those enclosing:
- (A) public swimming pools; or
 - (B) liquified petroleum gas storage facilities.
- (9) Retaining or enclosure walls, except for those surrounding flammable or combustible liquids or gases storage facilities.
- (10) Installation or replacement of tanks and dispensing equipment for flammable and combustible liquids or gases if the scope of the work is limited to the following:
- (A) Liquid petroleum gas (LPG) storage facilities having a total capacity of not more than four thousand (4,000) gallons and no single tank having a capacity of more than two thousand (2,000) gallons measured as gallons of water.
 - (B) Storage tanks for Class I, II, IIIA, or IIIB liquids:
 - (i) having a capacity of six hundred sixty (660) gallons or less;
 - (ii) that are portable; and
 - (iii) that are for temporary use only.
- (11) Structures to be used primarily for the display of agricultural products and not used for assembly purposes where the structures are located within a political subdivision qualified under 675 IAC 12-10-9.
- (12) Structures to be built in accordance with the requirements applicable to their eventual use as Class 2 structures that will initially be used as models or offices for the sale of Class 2 structures where the initial use does not cause any of the building systems to become noncompliant with current rules of the commission for that use. "Systems" are architectural, structural, electrical, plumbing, mechanical (HVAC), fire alarm, and fire suppression.
- (b) Design releases are necessary for the remodeling or altering of all Class 1 structures, except work limited to one (1) or more of the following:
- (1) Any of the buildings or structures the new construction of which is exempted by subsection (a).
 - (2) Plumbing work as follows:
 - (A) Replacement of piping, valves, or fixtures, provided that the replacement does not involve relocation of fixtures.
 - (B) Installation of plumbing fixtures, provided that the drainage fixture unit count does not exceed five (5).
 - (C) Replacement of water heaters with a similar type and capacity in the same location.
 - (D) Installation of water heaters with a capacity of one hundred (100) gallons or less.
 - (3) Electrical work as follows:
 - (A) Replacement in the same location of electrical equipment or devices of a similar type and rating, including an increase in current capacity in nonhazardous areas where there is no change in voltage or phases.
 - (B) Portable or temporary equipment and devices energized by means of cord and plug.
 - (C) Temporary installation of wiring and devices.
 - (D) Installation of branch circuits not exceeding the capacity of the electrical distribution system within the existing building.
 - (E) Low-energy power, control, and signal circuits of Classes II and III as defined in the Indiana Electrical Code except circuits for fire detection or fire alarm systems.
 - (F) Electrical wiring, apparatus, or equipment installed by a public or private utility in the exercise of its function as a serving utility:
 - (i) for the generation, transmission, distribution, or metering of electrical energy; or
 - (ii) in the operation of signals or the transmission of intelligence.
 - (G) Except for fire detection or fire alarm systems, electrical wiring, devices, appliances, apparatus, or equipment:
 - (i) operating at less than twenty-five (25) volts; and
 - (ii) not capable of supplying more than fifty (50) watts of energy.

(4) Mechanical work as follows:

- (A) Installation of any portable heating, ventilating, and air conditioning appliance or equipment.
- (B) Replacement of mechanical appliances and equipment with a similar type and rating in the same location.
- (C) Installation of any of the following:
 - (i) A heating system having an output not in excess of four hundred thousand (400,000) British thermal units per hour.
 - (ii) A cooling system having an output not greater than fifteen (15) tons (one hundred eighty thousand (180,000)) British thermal units per hour).
 - (iii) A combination of the two (2) having an air-handling capacity not in excess of nine thousand (9,000) cubic feet per minute.
- (D) Installation of heating or cooling equipment to be used for commercial processing work or activities where comfort of personnel is not of primary concern.

(5) Miscellaneous work as follows:

- (A) Painting, papering, and replacement of coverings on:
 - (i) walls;
 - (ii) ceilings;
 - (iii) roofs; or
 - (iv) floors;

and similar finish work, including replacement or reglazing of glass.

- (B) Cases, counters, and partitions not over six (6) feet in height.
- (C) Penetrations of nonfire-rated exterior walls where the width of the opening:
 - (i) does not exceed six (6) feet; and
 - (ii) is not for a required exit.

(D) Installation of one (1) or more nonload-bearing partitions not to exceed a total of one hundred (100) lineal feet in length provided it is not part of a corridor or a partition that is required to be of fire-resistive construction.

(6) Fire sprinkler systems as follows:

- (A) Replacement of components of existing wet fire sprinkler systems of light hazard or ordinary hazard classification as defined in 675 IAC 13, including:
 - (i) replacement of sprinkler heads;
 - (ii) replacement of equipment; or
 - (iii) replacement of piping to restore a system to its original condition and configuration.
- (B) Alteration of existing light hazard or ordinary hazard fire sprinkler systems, including:
 - (i) the addition or alteration of up to an aggregate of twenty (20) sprinkler heads in a wet pipe system for light or ordinary hazard design;
 - (ii) conversion of a dry type system to a wet or antifreeze type system not exceeding ten (10) sprinkler heads; or
 - (iii) conversion of a wet or antifreeze type system not exceeding ten (10) sprinkler heads to a dry type system.

(c) All additions or alterations permitted by this subdivision [*sic.*] shall be documented by the installer and kept on file with the maintenance and testing records required by 675 IAC 22 and 675 IAC 28, specifically the applicable editions of NFPA 13 and NFPA 25.

(d) The design release requirements including filing of plans and specifications shall apply for any work otherwise exempted by subsection (b) when a part of, supplemental to, or an accessory of a construction project that otherwise requires a design release.

(e) Construction work on a Class 1 structure exempted from the design release requirements under this section is not exempt from compliance with other rules of the commission. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-4; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2689, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Oct 17, 1989, 11:05 a.m.: 13 IR 388; errata filed Aug 11, 1990, 5:00 p.m.: 13 IR 2140; filed Sep 21, 1992, 9:00 a.m.: 16 IR 714; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2090; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1002; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

675 IAC 12-6-5 Application process for design release

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 5. An applicant for a design release shall:

(1) Submit one (1) Application for Construction Design Release form containing the information required by section 6 of this rule.

(2) Submit plans and specifications containing the items required by section 7 of this rule.

(3) Pay the fee provided for by section 8 of this rule and set in 675 IAC 12-3-2.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-5; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2690, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2092; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-6 Application for construction design release

Authority: IC 22-13-2-13

Affected: IC 22-12-1-3; IC 22-15-3

Sec. 6. (a) The application for construction design release (ACDR) form:

(1) shall be available from the division; and

(2) may be available from building departments of local units of government.

(b) The ACDR shall be filed:

(1) by the owner; or

(2) on the owner's behalf by the design professional for the project.

(c) The ACDR shall contain the following items:

(1) The:

(A) name and address of the owner; and

(B) name, address, and registration number of the design professional for the project, if there is one.

(2) A description of the land on which the proposed work is to be done by:

(A) legal description;

(B) street address; or

(C) similar description;

that will readily identify and definitely locate the proposed building or work.

(3) An identification and a description of the work for which the application for a design release is being made.

(4) An indication of the use or occupancy for which the proposed work is intended.

(5) A statement of the total gross square feet of all floors of the following:

(A) Any Class 1 structure.

(B) Any addition to an existing Class 1 structure.

(C) The existing portion of the Class 1 structure.

(D) Class 1 structures that are undergoing remodeling or alteration (including both floors that are and are not undergoing remodeling or alteration).

(6) A statement of whether or not the plans and specifications are being submitted under 675 IAC 12-8.

(7) A statement of the estimated costs of all construction work included in the project for which application for design release is being made.

(8) Other reasonable data and information concerning compliance with the rules of the commission that the division may require.

(9) A signature by the owner or an authorized agent certifying that the project will:

(A) be constructed in compliance with all applicable rules of the commission; and

(B) not be changed (unless permitted under section 18 of this rule) from the design specified in the plans and specifications submitted with the application and released by the division.

Any person purporting to be an agent of the owner may be required to submit written authorization of the fact.

(10) If a design professional is required by section 9 of this rule, the application shall include a certificate by the design professional sworn or affirmed under penalty of perjury stating the following:

- (A) That the information required by subdivisions (1) through (8) is true and accurate.
- (B) That the plans and specifications submitted for the application:
 - (i) were prepared either by or under the immediate supervision of the person making the statement; and
 - (ii) provide for construction that will meet all building laws as that term is defined by IC 22-12-1-3, including all building rules of the commission.
- (C) That the construction covered by the application will be subject to inspection at intervals appropriate to the stage of the construction by a design professional identified in the statement for the purpose of determining in general if work is proceeding in accordance with the released plans and specifications.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-6; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2691, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2092; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-7 Plans and specifications

Authority: IC 22-13-2-13

Affected: IC 22-15-3; IC 25-4; IC 25-31

Sec. 7. (a) Plans and specifications filed with an application for a design release shall comply with this section.

(b) All plans and specifications and any supporting data filed shall be as follows:

- (1) Sufficiently clear and complete to show in detail that the proposed work will comply with the rules of the commission.
- (2) In the English language and dimensions in the English units of measurement (yards, feet, or inches).

(c) One (1) complete set of plans and specifications required by this section shall:

- (1) be filed for review; and
- (2) not be returned to the applicant.

(d) No additional copies of the plans and specifications filed with the application for design release may be filed; however, additional copies may be made by the applicant and utilized:

- (1) on the construction job site as required by section 19 of this rule; and
- (2) to meet requirements of local units of government.

(e) If a design professional is required by section 9 of this rule:

- (1) the plans and specifications shall be prepared by a design professional who is:
 - (A) competent to design the construction covered by the application; and
 - (B) registered under IC 25-4 or IC 25-31;

(2) each page of all drawings (plans) and the title page of all specifications shall include the legible signature and the seal of the:

- (A) design professional described in subdivision (1); or
- (B) person's technical or professional staff; and

(3) the plans and specifications shall be filed by the:

- (A) design professional described in subdivision (1); or
- (B) person's technical or professional staff.

(f) If a design professional is not required by section 9 of this rule, but the plans and specifications are nonetheless prepared and filed by a design professional, the filing shall not be required to comply with the following:

- (1) Subsection (e).
- (2) Section 6(c)(10) of this rule.

(g) Plans and specifications filed under this section shall include all of the following as applicable:

- (1) A site plan drawn to scale, showing dimensioned location of building property lines, and to all adjacent buildings on the property, as well as width of any street or easements bordering the property.
- (2) Foundation and basement plans and details.
- (3) Detailed dimensioned floor plans drawn to scale for all floors showing such items as the following:

- (A) Wall configuration.
 - (B) Fire rating.
 - (C) Exit ways.
 - (D) Doors.
 - (E) Windows.
 - (F) Location of plumbing fixtures.
 - (G) Chairlifts.
 - (H) Elevators.
 - (I) Room designation.
- (4) Fire and life safety plans showing graphically or by legend the location and rating of building elements, such as the following:
- (A) Area separation walls.
 - (B) Occupancy separation walls.
 - (C) Smoke barriers.
 - (D) Fire-rated corridor walls.
 - (E) Stair enclosures.
 - (F) Shaft enclosures.
 - (G) Horizontal exits.
- (5) Wall elevations of all exterior walls.
- (6) Sections and details of walls, floors, and roofs showing the following:
- (A) Dimensions.
 - (B) Materials.
 - (C) Heat transfer ratings.
- (7) Structural plans and elevations showing size and location of all members, truss designs showing all connection details, and all stress calculations if specifically requested.
- (8) Details indicating how required structural and fire-resistive integrity will be maintained where wall, floor, and ceiling penetrations will be made for:
- (A) electrical;
 - (B) mechanical;
 - (C) plumbing; and
 - (D) communication;
- conduit, pipes, and similar systems.
- (9) Room finish schedules showing finishes for walls, ceilings, and floors in all rooms, stairways, and corridors.
- (10) Door schedules showing:
- (A) material;
 - (B) size;
 - (C) thickness; and
 - (D) fire resistance rating;
- for all doors, frames, and hardware.
- (11) Construction specifications, which for small projects may be on the plans.
- (12) Electrical plans showing:
- (A) the electrical distribution system;
 - (B) the service equipment;
 - (C) the grounding methods;
 - (D) the emergency and standby power systems; and
 - (E) any power or lighting information;
- required for compliance with the Indiana Energy Conservation Code under 675 IAC 19.
- (13) Plumbing plans showing the following:
- (A) Fixture location.
 - (B) Risers.
 - (C) Drains.

- (D) Piping isometrics.
- (14) Mechanical plans showing location and size of:
 - (A) ductwork;
 - (B) equipment;
 - (C) fire dampers; and
 - (D) smoke dampers;and equipment schedules showing capacity.
- (15) Energy conservation details to include the following:
 - (A) Design criteria.
 - (B) Exterior envelope component materials.
 - (C) U values of the envelope system.
 - (D) R values of insulating materials.
 - (E) Size and type of equipment.
 - (F) Systems controls.
- (16) Accessibility details to include the following:
 - (A) Access to buildings.
 - (B) Ramps and walks with slope.
 - (C) Dimensioned restroom plans and clearances.
 - (D) Grab bars.
 - (E) Door swing and size.
 - (F) Special seating accommodations.
- (17) Plans for automatic fire-extinguishing systems showing the following:
 - (A) Automatic sprinkler piping size and spacing.
 - (B) Standpipes.
 - (C) Fire pumps.
 - (D) Water supply data.
 - (E) Rating of sprinkler heads.
 - (F) Other specific requirements contained in NFPA Standards 11, 12, 13, 13R, 14, 20, and 2001 as adopted in 675 IAC 13.
- (18) Plans for fire detection and alarm systems showing location and type of the following:
 - (A) Detection activation devices (automatic or manual).
 - (B) Control panels.
 - (C) Annunciator panels and zones.
 - (D) Water flow devices.
 - (E) Other specific requirements contained in NFPA Standard 72 as adopted in 675 IAC 22.
- (19) Plans for public swimming pools showing the following:
 - (A) Area and volume.
 - (B) Enclosure for pool area.
 - (C) Turnover rate.
 - (D) Filtration and circulation system.
 - (E) Swimmer load.
 - (F) Materials.
 - (G) Shape and depth of pool.
 - (H) Deck design.
 - (I) Ladders.
 - (J) Steps.
 - (K) Drainage system.
 - (L) Water supply system.
 - (M) Electrical system.
- (20) Additional information as may be needed to substantiate claims that the proposed construction will comply with the rules of the commission.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-7; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2691, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Oct 17, 1989, 11:05 a.m.: 13 IR 390; filed Aug 10, 1994, 10:40 a.m.: 17 IR 2860; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2093; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1004; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-8 Fees

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 8. (a) An application for a design release shall be accompanied by payment of the appropriate plan review fee as set forth in 675 IAC 12-3.

(b) Additional special processing fees shall be paid as required by 675 IAC 12-3.

(c) The surcharge for late filing of plans and specifications shall apply when the construction:

(1) is begun on a Class 1 structure where a design release is required before the design release has been issued by the division; and

(2) job site has been inspected by any representative of the division.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-8; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2693, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2094; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-9 Design professionals

Authority: IC 22-13-2-13; IC 22-15-3-3

Affected: IC 22-15-3

Sec. 9. (a) Design professionals are required for the construction of Class 1 structures where a design release is required, except any of the following:

(1) Class 1 structures with thirty thousand (30,000) or fewer cubic feet of space.

(2) Additions to Class 1 structures if the addition adds thirty thousand (30,000) or fewer cubic feet of space.

(3) Alteration to a Class 1 structure if the alteration does not involve changes affecting the structural safety of the Class 1 structure.

(4) Installation or alteration of an automatic fire sprinkler system in a Class 1 structure designed by persons as described in subsection (b).

(b) The design for the installation or alteration of an automatic fire sprinkler system shall be prepared by a qualified person who is currently any of the following:

(1) Registered as a design professional as defined in section 2(d) of this rule.

(2) Certified as a Level III or Level IV automatic sprinkler layout technician by the National Institute for Certification in Engineering Technologies.

(3) Certified by an agency substantially similar to that of subdivision (2) and approved by the commission. The certification shall include the following:

(A) Not less than five (5) years of experience laying out fire sprinkler systems.

(B) Having done independent engineering technician work with little or no supervision on jobs covered by standards and complete plans, specifications, or instructions.

(C) A demonstration of knowledge regarding the following topics:

(i) The relationship between plans, specifications, and contracts.

(ii) Preparation of simple designs.

(iii) The basic application of NFPA Standards.

(iv) Basics of sprinkler systems.

- (v) Basic materials and components.
 - (vi) Fundamentals of mathematics.
 - (vii) Fundamentals of physical science.
 - (viii) Construction plans.
 - (ix) Fire protection plans and symbols.
 - (x) Basics of system layout.
 - (xi) Classification of occupancies.
 - (xii) Water supply requirements.
 - (xiii) System connections.
 - (xiv) System piping configurations, schedules, and sizes.
 - (xv) Requirements of spacing.
 - (xvi) Sprinkler location and position.
 - (xvii) Pipe joining techniques and fittings.
 - (xviii) Pipe hangers and hanging.
 - (xix) Wet and dry systems.
 - (xx) Hydraulic calculations of systems.
 - (xxi) Underground piping.
 - (xxii) Special sprinklers, such as residential, quick response, and extended coverage sprinklers.
 - (xxiii) Water flow tests.
 - (xxiv) Fundamentals of hydraulics.
 - (xxv) Dwelling sprinklers.
 - (xxvi) Advanced hydraulic calculations.
 - (xxvii) Hydraulic design area.
- (D) A demonstration of knowledge regarding the following:
- (i) Any two (2) of the following three (3) topics:
 - (AA) Basic communication skills.
 - (BB) Basic metric units and conversions.
 - (CC) Basic principles of combustion.
 - (ii) Any three (3) of the following seven (7) topics:
 - (AA) Specifications and cost estimates.
 - (BB) Contracts.
 - (CC) Building codes.
 - (DD) Insurance authorities and their requirements.
 - (EE) Common material specifications.
 - (FF) System components and limitations.
 - (GG) Special piping materials.
 - (iii) Any ten (10) of the following thirteen (13) topics:
 - (AA) Exposure protection systems.
 - (BB) Selection of fire pumps.
 - (CC) Pump flow tests.
 - (DD) High piled storage.
 - (EE) Rack storage.
 - (FF) Sprinkler system maintenance.
 - (GG) Standpipe systems.
 - (HH) Fire pumps and systems.
 - (II) Storage tanks.
 - (JJ) Alarms and system supervision.
 - (KK) Fundamentals of fire extinguishment.
 - (LL) Seismic bracing.
 - (MM) Surveys for fire protection.
 - (iv) Any six (6) of the following eleven (11) topics:

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- (AA) Project scheduling and coordination.
 - (BB) Bid invitation package and bid proposal.
 - (CC) Contractual requirements and interpretations.
 - (DD) Shop and erection drawings.
 - (EE) System acceptance tests.
 - (FF) Antifreeze systems.
 - (GG) Water cooling towers.
 - (HH) Aircraft hangars.
 - (II) Internal and external corrosion.
 - (JJ) Meters and backflow protection.
 - (KK) Land surveying.
- (v) Any three (3) of the following ten (10) topics:
- (AA) Multipurpose piping.
 - (BB) Water spray systems.
 - (CC) Foam systems.
 - (DD) Halon systems.
 - (EE) Carbon dioxide systems.
 - (FF) Alarm and supervisory systems.
 - (GG) Dry chemical systems.
 - (HH) Foam-water systems.
 - (II) Sprinklers and valves.
 - (JJ) Large drop sprinkler systems.

A copy of the qualified person's certification or registration pocket card shall be submitted with the application for construction design release.

(c) The requirements for design professionals apply to all types of design releases provided for in this rule. If a construction project originally required a design professional, then a design professional is required for all partial design releases and addenda and revision design releases for that project. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-9; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2693, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jul 2, 1993, 3:30 p.m.: 16 IR 2554; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2094; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1005; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-10 Predesign conferences

Authority: IC 22-13-2-13
Affected: IC 22-15-3

Sec. 10. An applicant may request in writing consultation with representatives of the division for the purpose of resolving questions on the application of the rules of the commission to a specific project. The results of any consultations shall:

- (1) not be binding on the division in the consideration of an application for a design release; and
- (2) in no way serve as a substitute for the authority of the commission to grant or deny variances under 675 IAC 12-5.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-10; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2693, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1006; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-11 Alternative materials, methods, and design

Authority: IC 22-13-2-13
Affected: IC 22-15-3

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Sec. 11. (a) This section does not authorize a variance from any rule adopted by the commission.

(b) The rules adopted by the commission do not prevent the use of:

- (1) materials;
- (2) methods of construction; or
- (3) design procedures;

if they are not specifically prohibited in the rules and if they are approved under subsection (c) or (d).

(c) The division may, in the review of an application for a design release, consider as evidence of compliance with the rules adopted by the commission any evaluation report that contains limitations, conditions, or standards for alternative materials, method of construction, or design procedures and is published by an independent, nationally recognized testing laboratory that is accredited by the American Association for Laboratory Accreditation or any one (1) of the following:

- (1) Factory Mutual Loss Prevention Data Sheets and test reports (FM).
- (2) International Organization for Standardization (ISO) (ISO standards listed by the American National Standards Institute).
- (3) International Electrotechnical Commission (IEC) (IEC standards listed by the American National Standards Institute).
- (4) Japan Industrial Standards (JIS) that are found to be equivalent to ANSI standards.
- (5) German Institute for Standards (Deutsches Institut für Normung) (DIN) that are found to be equivalent to ANSI standards.
- (6) French Standards Association (AFNOR) that are found to be equivalent to ANSI standards.
- (7) Canadian Standards Association (CSA) that are found to be equivalent to ANSI standards.
- (8) BOCA Evaluation Services, Inc., Building Officials and Code Administrators International (BOCA) (research reports).
- (9) Council of American Building Officials (CABO) (National Evaluation Services (NES) evaluation reports).
- (10) ICBO Evaluation Services Inc. International Conference of Building Officials (ICBO) (ICBO Evaluation Service Inc. evaluation reports).
- (11) SBCCI Public Safety Testing and Evaluation Services, Inc., Southern Building Code Congress International (SBCCI) (compliance reports).
- (12) International Association of Plumbing and Mechanical Officials (IAPMO) (Directory of Research Recommendations).

(d) The division may, in the review of an application for a design release, accept as evidence of compliance with provisions of the Indiana Building Code under 675 IAC 13, similar provisions of the ADA Accessibility Guidelines for Buildings and Facilities included as Appendix A, Standards for Accessible Design, Part 36 Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities (28 CFR 36) as published in 56 FR 144 on July 26, 1991, on pages 35544 through 35691. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-11; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2693, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Oct 17, 1989, 11:05 a.m.: 13 IR 391; filed Sep 21, 1992, 9:00 a.m.: 16 IR 715; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2095; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA; filed Oct 27, 2009, 2:36 p.m.: 20091125-IR-675090186FRA*)

675 IAC 12-6-12 Consideration of applications for design releases

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-4; IC 4-21.5-3-7; IC 22-15-3

Sec. 12. (a) The division shall consider applications for design releases and plans and specifications filed under this rule. No design release shall be issued unless:

- (1) section 5 of this rule has been complied with by the applicant; and
 - (2) the plans and specifications submitted with the application have been reviewed by the division.
- (b) Subsequent to the filing of an application, the applicant may be requested to do one (1) of the following:
- (1) Submit additional information or documents to place the application in compliance with section 5 of this rule.
 - (2) Modify the plans and specifications in order to place them in compliance with the rules of the commission.

If the applicant has not done so within thirty (30) days following the date of request, the design release shall be subject to denial by the division.

(c) The order granting or denying the design release shall be issued by the division following the requirements of IC 4-21.5-3-4. If a petition for review is subsequently granted under IC 4-21.5-3-7, the resulting administrative proceeding shall be conducted by the commission. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-12; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2694, eff*

Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2097; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)

675 IAC 12-6-13 Denial and subsequent application

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-7; IC 22-15-3

Sec. 13. (a) Subsequent to the denial of a design release under section 12(c) and 12(e) of this rule, any further consideration of a design release may only be done under a new application for design release under section 5 of this rule, including a new application, plans and specifications, and paying of appropriate fees.

(b) After denial of a design release (at the expiration of the time period for filing a petition for review under IC 4-21.5-3-7 or after resolution of a petition for review, whichever date is later), all plans and specifications previously filed will be subject to being destroyed without notice to the applicant, but may be returned to the applicant upon a timely request. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-13; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2695, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2098; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-14 Foundation releases

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 14. (a) A foundation release may be issued by the division upon the request of an applicant for a design release to allow for construction work to the extent stated in subsection (c) to be undertaken before plan review and consideration of the issuance of a design release if the:

(1) documents and fees required under section 5 of this rule have been submitted; and

(2) applicant:

(A) submits an application on a form provided by the division:

(i) stating the name and address of the construction project; and

(ii) agreeing to comply with the provisions of subsections (c) and (e); and

(B) pays the fee for a foundation release set by 675 IAC 12-3.

(b) A foundation release may not be issued for a construction project unless requested at the time of the filing of the documents and payment of the fees required by section 5 of this rule.

(c) A foundation release shall allow work to grade level only which may include slab on grade and underground mechanical, electrical, and plumbing work, but does not allow work on more than one (1) floor below grade level. As an exception, any continuous structural member, such as a pole, may extend from its footing below grade to its intended height above grade.

(d) Any corrective work found to be necessary as a result of the project plan review conducted subsequent to the issuance of the foundation release shall be done at the applicant's expense.

(e) The issuance of a foundation release upon receipt of the documents and fees required by section 5 of this rule does not limit the ability of the division to require additional information or fees required by this rule if subsequent plan review shows that such is necessary.

(f) Any construction work beyond foundation or grade level done under a foundation release shall be prohibited until an appropriate design release is issued.

(g) Requests for foundation releases shall be subject to the provisions of section 12 of this rule. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-14; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2695, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Sep 21, 1992, 9:00 a.m.: 16 IR 717; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-15 Partial design releases

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 15. (a) A partial design release may be issued by the division.

(b) Applicants for design releases may request partial design releases:

- (1) in order to facilitate project designing, bidding, and construction; or
- (2) for other valid reasons.

Requests for partial design releases shall be filed with all of the documents and fees required under section 5 of this rule except that plans and specifications outside the scope of the partial design release request need not be filed.

(c) Requests for partial design releases shall be submitted on a form provided by the division with the following information:

- (1) The name and address of the construction project.
- (2) The division's project number.
- (3) The scope of the work involved in the desired partial design release.
- (4) Other reasonable data and information concerning compliance with the rules of the commission that the division requires.
- (d) The document required by subsection (c) shall be signed by the:

- (1) owner; and
- (2) design professional if one is required for the construction project.

(e) Each separate part of plans and specifications filed for partial design releases, such as:

- (1) foundation;
- (2) structure;
- (3) plumbing;
- (4) electrical; and
- (5) fire protection systems;

shall be submitted in sufficient detail to assure that its proposed portion complies with the rules of the commission.

(f) Any construction beyond the scope of a partial design release shall be prohibited until an appropriate design release is issued for the further construction work.

(g) Requests for partial design releases shall be subject to the provisions of section 12 of this rule. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-15; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2696, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1006; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-16 Master plan design release

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-6; IC 4-21.5-3-7; IC 22-15-3

Sec. 16. (a) Master plan design releases may be issued by the division.

(b) As used in this section, "master plan" means a set of plans and specifications for Class 1 structures the scope of which includes only the structural framing and shell enclosures and does not include any:

- (1) mechanical;
- (2) plumbing;
- (3) electrical;
- (4) energy conservation; and
- (5) accessibility;

systems or components.

(c) The purpose of a master plan design release is to simplify the use of the same design for more than one (1) Class 1 structure by eliminating repetitive filing and review of plans and specifications within the scope of a master plan.

(d) To apply for a master plan design release, the applicant shall submit the following to the division:

- (1) An application for construction design release as provided for by section 6 of this rule.

- (2) The fee set for master plan filing in 675 IAC 12-3-4.
- (3) Plans and specifications as provided for by section 7 of this rule, except that plans and specifications normally required by section 7 of this rule but outside the scope of the desired master plan design need not be filed.
- (e) The issuance of a master plan design release does not:
 - (1) authorize any specific construction project; or
 - (2) eliminate the requirement for a separate design release to be applied for under section 5 of this rule.

All applications for design releases that utilize a master plan design shall reference the master plan design release number assigned by the division.

- (f) Requests for master plan design releases shall be subject to the provisions of section 12 of this rule.
- (g) A master plan design release shall expire when the division does the following:
 - (1) Determines that, because of changes in the Indiana Building Code, the plans and specifications may no longer comply with the rules of the commission.
 - (2) Issues an order following the requirements of IC 4-21.5-3-6.

(h) If a petition for review of the division's order under subsection (g) is subsequently granted under IC 4-21.5-3-7, the resulting administrative proceeding shall be conducted by the commission. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-16; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2696, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2098; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1007; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108RFA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

675 IAC 12-6-17 Conditional design releases

Authority: IC 22-13-2-13
Affected: IC 22-15-3

Sec. 17. In order to facilitate the issuance of design releases when the plan review process finds minor omissions or minor items contrary to the rules of the commission, conditional design releases may be issued without the need for further or corrected plans and specifications being filed. Conditional design releases may be issued for all types of design releases except foundation releases. Such conditions shall be binding unless a petition for review is filed under 675 IAC 12-6-12. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-17; filed Jul 17, 1987, 2:30 pm: 10 IR 2697, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

675 IAC 12-6-18 Addenda or revised design releases

Authority: IC 22-13-2-13
Affected: IC 22-15-3

Sec. 18. (a) No design changes or additions to the scope of work shall be made on a construction project subsequent to the issuance of an applicable design release unless an addendum or revised design release is issued by the division.

- (b) Such design changes shall not include increases in project height or area.
- (c) An applicant for an addendum or revised design release shall submit the following to the division:
 - (1) On a form provided by the division, which shall be signed by the owner and design professional, if one is required for the construction project, the following information:
 - (A) The name and address of the construction project.
 - (B) The division's project number.
 - (C) The scope of the work involved in the design changes or additions.
 - (D) By page or sheet number, the portions of the original plans and specifications being changed.
 - (E) Other reasonable data and information concerning compliance with the rules of the commission that the division may require.
 - (2) One (1) copy of all changed plans and specifications.

(3) The fee established in 675 IAC 12-3.

(d) Requests for addenda or revised design releases shall be subject to the provisions of section 12 of this rule.

(e) Subsequent to the issuance of an addendum or revised design release, the original design release remains in effect as modified by the addendum or revision design release. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-18; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2697, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2098; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1007; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

675 IAC 12-6-19 Copy of the design release; posting; maintenance of plans and specifications

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 19. (a) A copy of the design release shall be posted by the applicant as follows:

(1) In a conspicuous place on the premises.

(2) Protected from the weather.

(3) Located in such a position so it can be conveniently seen by inspectors.

(b) A complete set of plans and specifications that conform exactly to the design that was released by the division shall be maintained on the construction job site.

(c) A copy of the design release shall remain posted, and plans and specifications maintained, on the construction job site until occupancy of the Class 1 structure. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-19; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2697, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1008; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

675 IAC 12-6-20 Expiration of design releases

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-4; IC 4-21.5-3-7; IC 22-15-3

Sec. 20. (a) All design releases (except master plan releases) expire if the construction work on all buildings within the scope of the design release is not commenced within one (1) year of the date of the release. However, an owner holding an unexpired design release who is unable to commence construction work within one (1) year of the issuance of the design release for good and satisfactory reasons may apply for an extension of time within which he or she may commence work under that design release. The division may extend the design release one (1) time for a period not exceeding one hundred eighty (180) days if:

(1) no changes have been made in the plans and specifications filed with the original application for a design release;

(2) no changes to the rules of the commission applicable to the scope of the design release have been made;

(3) the extension is requested in writing by the applicant verifying subdivision (1);

(4) the release extension fee established by 675 IAC 12-3 has been paid; and

(5) the extension of time will not adversely affect the public health, safety, or welfare.

(b) If the construction work authorized by a design release is suspended or abandoned at any time after construction work is commenced for a period of one hundred eighty (180) days, the construction work may be recommenced only after the issuance of a design release reinstatement by the division. The reinstatement may be issued by the division if:

(1) the construction work has been suspended or abandoned for more than one hundred eighty (180) days but less than one (1) year;

(2) no changes have been made in the plans and specifications filed with the original application for a design release;

(3) no changes to the rules of the commission applicable to the scope of the design release have been made;

(4) the reinstatement is requested in writing by the applicant verifying subdivisions (1) and (2); and

(5) the release reinstatement fee established by 675 IAC 12-3 has been paid.

(c) The order granting or denying a reinstatement or extension shall be issued by the division following the requirements of

IC 4-21.5-3-4. If a petition for review is subsequently granted under IC 4-21.5-3-7, the resulting administrative proceeding shall be conducted by the commission. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-20; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2697, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2099; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-21 Compliance with rules

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 21. The issuance of a design release does not relieve the owner from compliance with all applicable rules of the commission even if items contrary to the rules of the commission are shown in plans and specifications that have been filed with the division. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-21; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2698, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-22 Requirements of other laws

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 22. The issuance of a design release in no way relieves the applicant from the requirements of any law including statute, rules, regulations or ordinances of the federal government, the state government and local units of government. *(Fire Prevention and Building Safety Commission; 675 IAC 12-6-22; filed Jul 17, 1987, 2:30 pm: 10 IR 2698, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA)*

675 IAC 12-6-23 Design release revocations

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-6; IC 4-21.5-3-7; IC 22-12-7-7; IC 22-15-3

Sec. 23. (a) Under IC 22-12-7-7, the division may impose a sanction concerning any type of design release previously issued. Available sanctions are as follows:

- (1) Revocation.
 - (2) Suspension.
 - (3) Censure.
 - (4) Reprimand.
 - (5) Probation.
- (b) The division may impose an appropriate sanction whenever one (1) or more of the following exists:
- (1) If a determination is made that the design release was obtained by fraudulent or misleading statements or information, including plans and specifications.
 - (2) Circumstances have materially changed since a design release was granted so that if the sanction is not imposed, public health, safety, or welfare will be adversely affected.
 - (3) The construction done subsequent to the issuance of the design release is contrary to the rules of the commission.
 - (4) A check paying an applicable fee is returned.
 - (5) The design release was issued:
 - (A) in error;
 - (B) on the basis of incorrect information; or

- (C) in violation of:
- (i) a rule of the commission;
 - (ii) fire safety law; or
 - (iii) a building law.

(c) The order imposing a sanction shall be issued under the requirements of IC 4-21.5-3-6. If a petition for review is subsequently granted under IC 4-21.5-3-7, the resulting administrative proceeding shall be conducted by the commission. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-23; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2698, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the Secretary of State. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2100; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA; readopted filed Sep 21, 2007, 9:20 a.m.: 20071010-IR-675070388RFA; readopted filed Oct 10, 2007, 9:16 a.m.: 20071031-IR-675070388RFA*)

Rule 7. Local Plan Review

675 IAC 12-7-1 Purpose and scope

Authority: IC 22-13-2-13

Affected: IC 22-15-3-1

Sec. 1. (a) The purpose of this rule is to:

- (1) establish administrative procedures for the review of plans and specifications by certified cities, towns, or counties under IC 22-15-3-1; and
 - (2) reduce the time needed by the division to issue a design release under 675 IAC 12-6.
- (b) This rule pertains to the review of plans and specifications for Class 1 structures by a city, town, or county before the granting or denying of a design release by the office of the division under IC 22-15-3 and 675 IAC 12-6.
- (c) This rule does not apply to, or permit, plan review by a city, town, or county for the following:
- (1) Industrialized building systems.
 - (2) Automatic fire-extinguishing or standpipe systems.
 - (3) Regulated lifting devices.
 - (4) Boilers and pressure vessels.

(*Fire Prevention and Building Safety Commission; 675 IAC 12-7-1; filed Feb 1, 1988, 2:15 p.m.: 11 IR 1787; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2100; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530; filed Aug 30, 2006, 2:25 p.m.: 20060927-IR-675050108FRA*)

675 IAC 12-7-2 Certification; application

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-4; IC 4-21.5-3-7; IC 22-13-2-3; IC 22-15-3-1

Sec. 2. (a) A city, town, or county that has in its employ a person qualified under this rule whose duties include the review of construction plans and specifications for conformance with applicable rules of the commission may apply for certification under IC 22-15-3-1.

(b) Application may be made in letter form by the executive officer or officers of a city, town, or county. An application shall include the following:

- (1) The name and title of each qualified plan reviewer.
- (2) Documents that show that each plan reviewer has successfully passed the competency test designated in this rule.
- (3) A signature card completed by each qualified plan reviewer.
- (4) A statement by the applicant that prompt notification shall be given to the division upon the termination of employment or assignment to other duties of any qualified plan reviewer.
- (5) A statement that the city, town, or county has adopted the rules of the commission under IC 22-13-2-3.

(c) The division shall, upon receipt of an application under this section, determine if the applicant city, town, or county is competent to perform plan review for Class 1 structures. The order granting or denying the certification shall be issued following the requirements of IC 4-21.5-3-4. If a petition for review is subsequently granted under IC 4-21.5-3-7, the resulting administrative